



Enhance your lifestyle at Affinity by connecting with your fellow Affinity residents, Affinity Staff, and Affinity Maintenance using our new app. MyAffinity is a convenient, easy-to-use app for your smartphone or tablet.

## Chat

MyAffinity lets you chat with other residents, contact staff members, and send maintenance requests right in the app. You can access chat by pressing **Chat** in the upper right corner. Here you can chat with other residents or staff members. Chat with staff for assistance or requests related to your apartment or the Affinity Living Community.

You can also access staff and maintenance chats in the **Community** section of the homepage.

## Chatting with Staff

**#1** - Press the chat bubble icon in the top right corner.

**#2** - Press **Chat with Staff**.

**#3** - Type your message in the bar at the bottom of the app. Press the green arrow to send.

## Chatting with Other Residents

**#1** - Press the chat bubble icon in the top right corner.

**#2** - Press **Start a new Chat**.

**#3** - Press **Search for a Friend** and type in the name of the resident with whom you would like to chat.

**#4** - Type your message in the bar at the bottom of the app. Press the green arrow to the right to send.



## Sending a Request to Maintenance

**#1** - From the home page, press **Community**.

**#2** - Press **Maintenance**.

**#3** - Type your message in the bar at the bottom of the app. Press the green arrow to the right to send.

## Searching Your Chats

**#1** - Press the magnifying glass icon.

**#2** - Type what you would like to search for.

**#3** - Press on the option displayed below the search bar that fits your needs.

## Support

If you need assistance with the MyAffinity app, press the phone icon in the bottom right corner that says **Support**. You can also call MyAffinity Support directly at (888) 808-0791. Our support team is available Monday - Friday: 8am - 5pm PST.