



Enhance your lifestyle at Affinity with access to a community calendar, news and announcements, and easy messaging with Staff and Maintenance, using our new app. MyAffinity is a convenient, easy-to-use app for your smartphone or tablet.

Community

To view events and information about your Affinity community, you can press **Community**.

Calendar

- To see the community calendar, you can press **Calendar** button.
- A monthly calendar will show.
 - Any date in a colored circle has a scheduled event. Press the date to view the event.
 - Press **More** next to the name of the event to view the details. You can press **Confirm Presence** to RSVP to that event.
- To create your own event, you can press **Create an Event**, in the top right corner.
 - Input the title, details, date, time, and location of your event and press **Publish**. If you leave the **Confirmation Required** box checked, an RSVP is required, if you uncheck the box, an RSVP will not be required.
 - To delete an event that you've created, press the date that you created it on. Press **More** by your event title.
 - Press **Delete Event** and press **Yes** to confirm deleting the event. Press **No** to cancel the deletion and keep the event.



Announcements

- To view community announcements, press the **Announcements** button.
 - Press **Read More** at the bottom of each announcement to see full details.
 - Once **Read More** is pressed, if this announcement has a corresponding event, you can press **Go to the Calendar** to view the event.

Message Staff

If you need to contact staff about an announcement, you can access the chat feature here by pressing the **Message Staff** button.

Maintenance

To reach out to maintenance staff, press the **Maintenance** button. Here you can chat with maintenance staff to submit any requests that you may have.

Support

If you need assistance with the MyAffinity app, press the phone icon in the bottom right corner that says **Support**. You can also call MyAffinity Support directly at (888) 808-0791. Our support team is available Monday - Friday: 8am - 5pm PST.